

**Town of Sunset Beach  
Planning Board Meeting  
January 16, 2014**

**MINUTES**

**Members Present:** Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Members Noelle Kehrberg, Len Steiner, Bob Tone and Sybil Kesterson

**Members absent:** Member Al Seibert

**Staff Present:** Randy Walters, Building Inspector and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments. No amendments made.

**Coastal Outfitters Plan Review**

Randy Walters and the Planning Board reviewed the Coastal Outfitters Construction plans for the parcel located at the intersection of Shoreline Drive East and Sunset Blvd. North. The Planning Board questioned the omission of sidewalks on the plans. Randy Walters advised that currently MB1 does not require the developer to install sidewalks however the developer has agreed to pay a portion of the sidewalk installation cost if the Town agrees to pay the balance. Randy Walters advised that the Technical Review Committee (TRC) has reviewed the construction plan and is recommending approval.

VICE-CHAIRMAN VINCENZ MADE A MOTION TO APPROVE THE COASTAL OUTFITTERS CONSTRUCTION PLANS. MEMBER KEHRBERG SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA SECONDED THE MOTION AND THE MOTION CARRIED BY A 4 – 0 VOTE.

**Susan Parker – Town Administrator**

Susan Parker thanked to Board for their service to the Town and advised that she will be attending Planning Board meetings when her schedule allowed.

**Old Business**

**Planning Board Roles and Responsibilities**

The Board voiced concerns of past cancelled meeting and the Council not utilizing them with research projects such as the space needs study.

**New Business**

**Future Agenda Items**

The Board discussed future agenda items including: the height limit restriction, flood zones, rules for infrastructure completion requirements, environmental protection ordinances, review of the CR1 zone, flood insurance rates, Vision Plan and parking.

**Public Comments**

Charlie Nern 647 Oyster Bay Drive – Advised that the Town should partner with the developer and take advantage of his offer to split the cost of installing sidewalks with the Town; advised that the Streetscape lighting looks great.

VICE-CHAIRMAN VINCENZ MADE A MOTION TO ADJOURN THE JANUARY 16, 2014 MEETING. MEMBER KEHRBERG SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY A 4-0 VOTE.

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Carol Santavicca, Chairwoman

Submitted by:

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Lisa Anglin, Planning Board Secretary